

**MANSFIELD DOWNTOWN PARTNERSHIP  
FINANCE AND ADMINISTRATION COMMITTEE**

**THURSDAY, OCTOBER 22, 2009**

**MINUTES**

Present: Tom Callahan (Chair), Phil Barry, Harry Birkenruth, Mark Hammond, Matt Hart, Phil Spak and Frank Vasington

Staff: Cynthia van Zelm

**1. Call to Order**

Chair Tom Callahan called the meeting to order at 3:07 pm.

**2. Approval of Minutes from July 23, 2009**

Matt Hart made a motion to approve the minutes from July 23, 2009. Frank Vasington seconded the motion. The motion was approved unanimously.

Phil Barry made a motion to go into executive session to review and discuss commercial and financial information provided in confidence by Storrs Center Alliance – CGS 1-200 (6), 1-210(b)(5)(B).

Harry Birkenruth seconded the motion.

The motion was approved unanimously.

**3. Executive Session – Review and discussion of commercial and financial information provided in confidence by Storrs Center Alliance**

Present: Committee members Mr. Barry, Mr. Birkenruth, Mr. Callahan, Mr. Hammond, Mr. Hart, Mr. Spak and Mr. Vasington.

Also Present: Ms. van Zelm

**4. Review of June 30, 2009 End of the Year Financials; Review of September 30, 2009 Financials**

Ms. van Zelm reviewed the June 30, 2009 and September 30, 2009 financials with the Committee.

## **5. Review of Committee Charge**

The Committee began review of the Committee charge and suggested adding “monitoring the Storrs Center project.” The Committee asked Ms. van Zelm to come back with a recommendation at the November meeting.

## **6. Update on Four Corners Sewer Advisory Committee**

Phil Spak said the Four Corners Committee was focused on the need for a sewer system at the Four Corners. It also has done some research into the idea for a water system in the area. Mr. Spak said at the last Town Council meeting, some Councilors expressed concern about the Committee delving into the water issue. Mr. Spak said the next steps are to be determined.

Ms. van Zelm noted that the Committee had asked to meet with the Partnership’s Planning and Design Committee to gain insight on how it developed the Storrs Center design and sustainability guidelines.

## **7. Adjourn**

Mr. Barry made a motion to adjourn. Mr. Vasington seconded the motion. The motion was approved unanimously. The meeting adjourned at 4:35 pm.

*Minutes taken by Cynthia van Zelm*